

Your contact is Gareth  
Concise Digital Pty Ltd  
1300 226 624  
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ABN 28 620 611 798

# concise.

TAX INVOICE

Catalyse (ID=508)  
Franklin Lough  
Office 3, 996 hay st  
Perth  
Western Australia, 6000

Tax Invoice #	98669
Reference #	EastPilbara
Invoice Date	24/10/2025
Due Date	07/11/2025
Balance Due	\$1,384.44 AUD

Description	Cost	Qty	Total
1000x A3 fold to DL, B&W	\$726.08	1	\$726.08
B&W Envelopes, price per 1000	\$140.00	1	\$140.00
ADDITIONAL DL INSERT	\$0.08	2000	\$160.00
- For each additional DL sized insert (after folding), this fee applies.			
UNADDRESSED MAIL ITEMS, BOOKED, COLLATED, DELIVERED MULTIPLE AREAS			
- Multiple delivery locations			
- Licensee helps client select the area			
- We organise the Australia Post booking			
- We manage the Unaddressed Mail service for you	\$0.36	1000	\$360.00
- Price is based on <50gram, DL sized item only. Additional fees apply for other variations			
- We prepare, sort, collate and lodge the unaddressed mail booking			
- Items can be sent anywhere in Australia			
- This rate does not include the 'item'			
Not charged, no artwork needed			
GRAPHIC DESIGN - SEE TIME LOG IN NOTES	\$150.00	0	\$0.00
- Hourly rate for graphic or design work			
- Minimum charge 6 minutes			
Courier items to East Pilbara	\$162.50	1	\$162.50
Credit for unused postage included in base rate. Rate as per small letter, <50g, same state regular unaddressed mail.	-\$290.00		-\$290.00
	Sub-total (excl. GST)		\$1,258.58
	GST 10%		\$125.86
	Invoice Total		\$1,384.44
	Balance Due		\$1,384.44

## TERMS

\*\*\*We offer a \$20/hour discount for 4+hrs/month. Contact us to discuss a retainer arrangement\*\*\*

Due to the customised and continuously evolving nature of our products & services, there may be times throughout your project when we will need to discuss variations to your budget & invoice. We will endeavour to contact you before any additional billable time is incurred.

### WESTPAC BANK

Concise Digital Pty Ltd

BSB: 036 031 A/N: 369 454

### Credit Card & Direct Debit Payments

Payments made via Credit Card incur a processing fee of 1.96%, with a minimum of \$0.95 being applied.

This does not apply to those payments made via EFT or where a debit occurs to a designated bank account.

Contact [accounts@concise.digital](mailto:accounts@concise.digital) to update your details or login to your account at <https://clients.concise.digital>